MEMORANDUM OF UNDERSTANDING

AMONG THE Oregon Multicultural Archives at the Oregon State University Special Collections and Archives Research Center, Corvallis, Oregon
AND Dr. Claudia Long, PhD., Nez Perce, Project Director and Author,
Of the Round Dance Research Project *
CONCERNING the Round Dance Research Project

The Project: Round Dance Research Project

This MOU concerns the Round Dance Research Project, a project spearheaded by Dr. Claudia Long, Project Director & Author, and in consultation with a project advisory board representing the urban Native American community.

Project Objectives:

- To conduct oral history interviews, audio and/or video, with members of Portland urban Native American population.
- To gather physical materials from members of the Portland urban Native American population that document their experiences.
- To use the materials gathered to write and publish a book regarding the urban Native American experience in the urban metropolitan city of Portland, Oregon, during 1950-1980s.
- To develop a model or standard of archiving policy and procedures to provide for culturally responsive archival practices with urban Native American oral histories and physical materials.
- To archive - preserve, arrange and describe, and make accessible to the public - the information and materials gathered after the publication of the book tentatively scheduled for 2020 (+/-) or thereabouts.
- To curate an exhibit about the project during/after the book’s publication.
- To publish articles, participate in presentations, and/or other related scholarly and community research-based endeavors.

*Round Dance is: Dealing with daily challenges of spirit ~ from the urban streets ~ the reservation roads and pow wow trails.
A chance to dance together in word, rhyme, rap and rhythm.
A song in poetry to weave a greater voice ~ a tighter braid.
(by Abena Songbird, 2012)
Partner Contributions:

The Oregon Multicultural Archives at the Oregon State University Special Collections and Archives Research Center, Corvallis, OR agrees to:

Conducting the Oral History Interviews
- Assist with providing access to and reservations for a Portland location for the oral history interviews, and potentially other project related activities to take place, at the OSU Portland Center 707 SW Washington St., Suite 500, Portland, OR 97204, or other identified locations as deemed needed by Dr. Long.
- Loan video and audio equipment for the 2016-2017 academic year, July 2016-June 2017, and potentially grant an extension if requested:
  - The OMA will provide a camera and tripod, checked out from the OSU Student Multimedia Services Department, as well as a H4n audio recorder, on loan from the OMA. The equipment will be temporarily stored at the OSU Portland Center during the time the oral history interviews are being conducted.
  - The OMA will provide training to Dr. Claudia Long on how to use the video camera and audio recorder as well as how to transfer the files to the OMA to be archived.
  - The OMA will check in and out the video camera and tripod at the end of each academic quarter (September and December 2016 and March and June 2017 - final check in June 2017) to ensure continued use throughout the academic year.

Archiving the Project Materials
- Oral History Interviews
  - Gather copies of the signed oral history interview consent forms.
  - For the duration of the project, make the oral history interviews accessible online only to Dr. Long who will then share the interviews with the project interviewees or anyone else she selects.
  - Make edits to the oral history interviews as requested by Dr. Long in consultation with the project interviewees.
  - Make the oral history interviews accessible to the public after the book’s publication.
  - Abide by the decision made by Dr. Long and the project advisory board regarding what will occur to the interviews if the book publication is cancelled or prolonged.
- Physical Collection(s)
  - Provide consultation to Dr. Long and the project advisory board, the OMA will provide options for how to archive the physical materials gathered as part of the project once Dr. Long deems them to be ready to be archived; an option may be for the OMA to acquire the materials gathered as one (eg., Round Dance) collection donated by Dr. Long and community members, and/or individual community members may choose to donate their materials separately.
  - Discuss options for a temporary collection site for physical objects to be housed for the primary purposes of access to Dr. Long for no more than a year.
  - Make the physical collection accessible to the public after an exhibit about the project is curated.
- Discuss fundraising options in support of the project with Dr. Long and the project advisory board.
- In collaboration with Dr. Long, make the project materials available to whichever host institution curates an exhibit about the stories and/or materials gathered.

**The Round Dance Research Project agrees to:**

**Conducting the Oral History Interviews**
- In collaboration with OMA, participate in training and management of time and location arrangements with the Portland location for gathering the oral history interviews, and potentially other project related activities to take place, at the OSU Portland Center 707 SW Washington St., Suite 500, Portland, OR 97204.
- Abide by the training, policies and procedures established with OMA regarding the loaned video and audio equipment for the 2016-2017 academic year, July 2016-June 2017. If needed, Dr. Long will request for an extension to the equipment loan period.
- Sign and collect the OSU Oral History Agreement and Release Form & Deed of Gift forms to reflect that the data and materials will remain in the Round Dance Collection unless otherwise specified by the project and that release time periods and other considerations are yet to be determined.

**Archiving the Project Materials**
- **Oral History Interviews**
  - Ensure that all interviewees and Dr. Long sign the OMA oral history interview consent form stating that their interviews can be archived by the OMA and be made accessible with the tentative restrictions deemed appropriate by Dr. Long and the project’s advisory board, and after Dr. Long’s book is published.
  - Listen to the interviews prior to sending the files to the OMA and will note of any edits that need to be made. The interviewee(s) will review the interview and will contact Dr. Long regarding any edits to be made; she will forward that information to the OMA.
  - Provide the necessary metadata for each interview including: the date and location of the interview, interviewee name, and a short biography.
  - Agree that the oral history interviews will be made accessible to the public after the book’s publication.
  - Agree that if the book publication is cancelled and/or an extension required and at the end of the project at publication, Dr. Long and the project’s advisory board will make a decision about what will happen to the collection; options include, but are not limited to, closing the files to public access for a specific time period or deleting all the content gathered.
  - Agree that after the materials are made accessible to the public via the Oregon Multicultural Archives, Dr. Long and all project members will have access to the collections as members of the general public.
- **Physical Collection(s)**
  - Temporarily store physical materials at a Portland site accessible to Dr. Long for research purposes for minimally a year and not to exceed time of publication.
  - Agree that the physical collection will be made accessible to the public after an exhibit about the project is curated.
• Agree that after the materials are made accessible to the public via the Oregon Multicultural Archives, Dr. Long and all project members will have access to the collections as members of the general public.
• Discuss fundraising options in support of the project with the OMA.
• Discuss, in collaboration between the project advisory board and the OMA, the project's unique efforts to establish a policy and procedural model to address the cultural sensitivity involved with collections of urban Indian oral histories and physical material collected and donated with regards to areas of tribal and traditional knowledge, closed access, sensitive materials, cultural property rights, repatriation and so on.

Both parties and the Board representative acknowledge that this is a working document and amendments may be made as need be throughout the course of the project. Amendments must be reviewed and approved by Dr. Long and only as deemed necessary by her, with the project’s advisory board consultation.

Signature constitutes agreement with conditions above.

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Dr. Claudia Long, Round Dance Research Project Director

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Patrick D. Melendy, Round Dance Project Advisory Board Chair

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Natalia Fernández, Oregon Multicultural Archives